



Addressing Disruptions in Your Supply Chain

As the COVID-19 health crisis impacts global supply chains, iMpacT Utah is stressing the importance of having a plan in place prior to disruptions to your supply chain. The following checklist can help your company react to and prepare for disruptions.

If your supply chain is already impacted:

- Let iMpacT Utah know so we can advise of available resources or support.
- Consider short-term and long-term impacts when making decisions (your ability to make sales, impacts on production schedule, staffing, etc.).
- Realize alternative suppliers are probably getting similar requests from other companies and have capacity limits and/or higher prices.
- Contact iMpacT Utah to see if we are aware of any alternative suppliers within Utah or nationally through the Manufacturing Extension Partnership National Network™.

If you suspect there may be disruptions to your supply chain:

- Contact your suppliers, carriers, forwarders and brokers immediately to confirm.
- If possible, build inventories of your short raw materials and secure production and transport capacity from your supply chain partners.
- Start sourcing alternative suppliers as needed.
- Identify a resource at your company to monitor the crisis and potential impacts to your supply chain.

Preparing for the next disruption:

- Conduct a Total Cost of Ownership (TCO) analysis to revisit overseas sourcing.
- Have a disaster response plan in place.
- Have a process to monitor global events to identify potential supply chain disruptions early.
- Communication is key—talk to your customers, suppliers, carriers, forwarders and brokers about potential supply chain disruptions, and how you can work together to mitigate issues.
- Remember that the impacts vary across the global supply chain, so local suppliers can also be affected based on their sources of supply.
- Travel and workforce issues overseas can impact your local supply chain.
- Remember that you face competition for global product and transport resources.

For additional information, please refer to the websites for Center for Disease Control and Prevention (CDC), the Utah Coronavirus resource site and our iMpacT Utah site. For additional information or assistance you may also reach out directly to

Rick Papworth at Rick@impactutah.org, (801) 845-4831, or

Win Jeanfreau at Win@impactutah.org, (801) 845-4863.